



**JUBILEE BOARD OF DIRECTORS**  
**MEETING MONDAY, MARCH 15, 2021**  
**6:00 – 7:30**

1. **Call to Order** **Bruce**
2. **Opening Meditation** **Laura C**
3. **Jokemeister** **Patrick**
4. **Minutes** **Pam**
5. **Updates:**
  - a. **Finance** **Patrick**
  - b. **Facilities** **Bruce**

The committee is getting quotes to address our HVAC needs prior to meeting in person again. They will give them to several contractors for bidding. Roof and solar panel options will be reviewed for 2022.
  - c. **Human Capital** **Pam**

The committee is working on creating an Organizational Chart, Handbook and finding a better format for job descriptions (as they change depending on the employee and Jubilee's needs).

**6. Bylaws/Board Duties revisions      Laura B**

We need to revise Article V, Section 5, to indicate who hires which staff as we prepare to hire a minister.

LC -The Bylaws will be a guide in that hiring process.

CC – What will that look like? Unity may have advice as they hired a minister not long ago.

LC – Very different in her past positions with formalized church setting. She will reach out to Unity because of her past relationship with them. They did not put candidates in front of the community, but rather had the committee visit candidates to hear and interview them.

CC – That is wise. Our community was divided after being so involved and will not be that involved again, though they may join the search committee.

Patrick and Laura will rewrite section 5 on hiring of minister and write definitions of other ordained ministers. Will then send to all board members requesting feedback by early April in hopes of getting bylaws approved at April meeting.

**7. Minister Report      Laura C**

- a. Disruptive Idea:  
Summer Retreats**

**8. Adjourn**

LC invited us to move from our head to our heart space, knowing that the Spirit beats with each of us.